

FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT

Construction Act

City of Collingwood

(County/District/Regional Municipality/Town/City in which premises are situated)

1 First Street, 2nd Floor, Collingwood ON

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

Interior Alterations of existing Office Space

(short description of the improvement)

to the above premises was substantially performed on August 20, 2020

(date substantially performed)

Date certificate signed: August 20, 2020

(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: Jones Lang LaSalle

Address for service: 181 Bay Street, 11th Floor, Toronto, Ontario M5J 2T3

Name of contractor: Greenferd Construction

Address for service: 70 East Beaver Creek Rd. Unit #42, Richmond Hill, Ontario L4B 3B2

Name of payment certifier (where applicable): SGH Design Partners

Address: 366 Adelaide St. West, LL Suite 8, Toronto, Ontario M5V 1R9

(Use A or B, whichever is appropriate)

☒ A. Identification of premises for preservation of liens:

1 First Street, 2nd Floor, Collingwood ON

(if a lien attaches to the premises, a legal description of the premises,
including all property identifier numbers and addresses for the premises)

☐ B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)



Date: August 20, 2020

Chief Building Inspector
Town of Collingwood
55 Ste. Marie Street, Unit 201
Collingwood, ON L9Y 0W6

RE: Project Name: RBC DS Collingwood
 Our Project Number: 20510
 Building Permit Number: PRREN202000292

To Whom it May Concern

During the course of construction for the aforementioned project, personnel from our firm visited the Place of the Work to carry out general review in accordance with the requirements of the Ontario Building Code. On the basis of our review, we have determined that the construction has been carried out in general conformity with the Interior Design documents which formed the basis for the issuance of the building permit and with the requirements of the building code.

This letter applies only to the portions of the Work governed by SGH Design Partners' documents. The project's professional engineers have prepared separate letters. The consulting engineers for this project are:

- Mechanical: HIDI Group
- Electrical: HIDI Group

We trust that you find this information satisfactory.

Yours Truly,
SGH Design Partners

Christine Thornton

cc: Tina De Luca, RBC Wealth Management
 Cynthia Palo, JLL
 Don Brown, Greenferd Construction Inc.



Date: August 20, 2020

Don Brown
Greenferd Construction Inc.
70 East Beaver Creek Rd, Unit #42
Richmond Hill, ON L4B 3B2

RE: Project Name: RBC DS Collingwood
Our Project Number: 20510
Substantial Performance of the Contract

Dear Mr. Brown

We have received your request for certification of Substantial Performance of the Contract for the above noted project. Upon review, we have found your request in order. Attached, please find a copy of the Certificate for Substantial Performance of the Contract under Section 32 of the Construction Lien Act (Form 9).

In order for us to prepare the necessary documents for holdback release and to avoid the delay in the processing of the aforementioned, kindly provide the following documentation at the earliest:

- Evidence of publication of the certificate of Substantial Performance of the Contract
- Holdback release invoice and backup information

Should you have any questions or concerns, please do not hesitate to contact the undersigned at any time.

Yours Truly,
SGH Design Partners

Christine Thornton

cc: Tina De Luca, RBC Wealth Management
Cynthia Palo, JLL



Date: August 20, 2020

Cynthia Palo
Senior Project Manager
181 Bay Street, 11th Floor
Toronto, Ontario M5J 2T3

RE: Project Name: RBC DS Collingwood
Our Project Number: 20510
Substantial Performance of the Contract

Dear Ms. Palo

In accordance with the Construction Lien Act, R.S.O. 1990, we have certified Greenferd Construction Inc. had substantially performed the work of above noted project on August 20, 2020. A copy of the Certificate of Substantial Performance is attached.

On the basis of our periodic review and subject to the review by structural, mechanical, electrical, communication, and Audio Visual consultants, we have evaluated the Work and to the best of our knowledge, information and belief, determined that the construction has been carried out in general conformity with the Interior Design Contract Documents.

Based on this certification we hereby advise you that in accordance with the Construction Lien Act, R.S.O. 1990, the release of the holdback shall be due on the 61st day after publication of the certification by Greenferd Construction Inc. Once we have received proof of publication, we will issue a Certificate for Payment for the holdback amount.

It is understood and agreed that the information contained herein is for your use without any responsibility or liability to any third-party who may rely on the said information.

We trust that the above is understood. Should you have any questions with regard to the above, or are aware of any information which would alter our recommendation please contact the undersigned.

Yours Truly,
SGH Design Partners

Christine Thornton

cc: Tina De Luca, RBC Wealth Management
Don Brown, Greenferd Construction Inc.